

NOTICE OF ACTION FOR CHILD CARE SERVICES

CALWORKS STAGE 1 CHILD CARE

Notice Date:

Case Name:

Case Number:

Staff Name:

Staff Signature:

Agency:

Telephone:

Address:

(ADDRESSEE)

Questions? Call staff at the above agency. You may also call if you think this notice is wrong.

State Hearing: if you think this action is wrong, you can ask for a hearing. The back of this page tells how.

CHILD CARE APPROVAL

The County has approved your need for child care services:

As of _____ until _____, because you have chosen a provider who is an eligible licensed, or license-exempt provider who is TrustLine-registered, or the aunt, uncle, or grandparent of the child receiving services.

Your child care payment limit is figured on this notice, and is determined by the Child Care Agency based on the child's age and number of hours child care is provided. The most we will pay for each child is:

1) Child Name:

Provider Name:

Payment Limit:

Child Care Hours:

Rate:

2) Child Name:

Provider Name:

Payment Limit:

Child Care Hours:

Rate:

3) Child Name:

Provider Name:

Payment Limit:

Child Care Hours:

Rate:

4) Child Name:

Provider Name:

Payment Limit:

Child Care Hours:

Rate:

The rate is what your child care provider charges or the most we can pay based on your area's child care costs, whichever is less.

When your license-exempt provider _____ (name) becomes TrustLine-registered.

Your provider must apply for TrustLine registration and Health and Safety certification, and complete the TrustLine process by passing the background check and being placed on the TrustLine registry, before payment can begin. (See form CCP4)

A license-exempt provider is not eligible for payment until they are registered with TrustLine. As of February 1, 2008, license-exempt child care providers who are required to be TrustLine-registered can receive up to 120 calendar days of retroactive payment from the date child care services were requested and provided if they subsequently become TrustLine-registered.

Therefore, payment amount and dates cannot be determined until and unless the provider is TrustLine-registered. You may choose to pay your provider while waiting for your provider to meet these requirements; however, the county may not pay for child care services until and unless the provider is TrustLine-registered.

YOU MUST TELL US BEFORE YOU CHANGE CHILD CARE PROVIDERS EXCEPT IN AN EMERGENCY OR WE MAY NOT BE ABLE TO APPROVE AND PAY THE NEW PROVIDER.

If you have selected a provider that is required to register with TrustLine, this provider is not eligible for payment until they are registered with TrustLine.

REMINDERS

- If you choose child care in your home (in-home care), you are the employer and are responsible for social security tax, state insurance, and unemployment taxes.
- If you do not choose in-home child care, the provider is responsible for reporting income and payment of any federal or state income taxes.
- The county will only child care for the hours and days you are working and/or attending your approved Welfare-to-Work activity/program, including reasonable travel time. Child care payment will be paid to your provider.

If this box is checked, you will not get another notice telling you when your payments end because your approved activity/program is less than 30 days.

Rules: These rules apply. You may review them at your welfare office: CalWORKs MPP Sections 47-260, 47-430.2, 47-620.32; Education Codes Section: 8350-8353, 8357; Welfare and Institutions Code 11322.9, 11323.6, 11323.8 and 11323.4.